



JOB POSTING

AEG is committed to developing a diverse workforce reflective of the marketplace and the communities in which we do business. We believe a diverse workforce is not merely an advantage; it is mandatory for any company to be successful in today's business climate.

TITLE: Day Housekeeping Attendant

LOCATION: Rose Quarter (Portland, OR)

Reports To: Housekeeping Supervisor	Department: Housekeeping
Salary Range: \$9.25/hr	Status: Non-Exempt
Hours: Part Time-Based on need & events scheduled	Supervises People? No
Required: Must be at least 18 years of age.	

Job Summary/General Description:

Daily detail of the buildings located on the Rose Quarter campus to maintain an immaculate, clean and sanitary condition.

Essential Duties and Responsibilities:

- Detail and sanitize locker rooms, offices, conference rooms, concourses, arena terraces, glass stairwells, elevators, escalators, etc., on a daily basis.
- Dispose of recyclable paper and other recyclable items in designated containers.
- Dispose of solid waste assigned work shift. Includes cleaning and disposal of bodily fluid spills.
- Vacuum and clean carpeted areas, elevators and escalators.
- Detail office areas on the Rose Quarter campus.
- Sweep and mop all floor surfaces; maintain cleanliness of all wall panels and counters.
- Clean machinery daily.
- Attend in-service training and department meetings as required.
- Perform miscellaneous work to prepare for events.
- Complete assigned duties during scheduled shift.
- Respond to radio calls in a timely manner.
- Exhibit excellent work communication and public relation skills with coworkers, other departments and our guests.

Additional Responsibilities:

- Maintain housekeeping service carts, equipment, janitor closets and storage rooms.
- Report any unsafe equipment or situations to supervisor immediately.
- Perform other duties as assigned.

Recommended Background:

- Must be able to understand verbal and written conversational English instruction.
- Experience in institutional housekeeping helpful.

Physical Requirements and Physically Demanding Tasks:

Percentage of time spent: 75% standing and walking; 25% bending/reaching/lifting/carrying

- Transporting of fully loaded housekeeping carts (30-50 pounds) on wheels.
- Bending and reaching to clean, mop, etc.
- Climbing stairs.

Working Environment and Physical Hazards: Duties are performed in-house under controlled temperature, 99% of the time. Must follow proper procedures and safety standards when handling mechanical and electrical equipment. Must follow safety standards in dealing with sharps, infectious waste, chemicals and equipment. Must use proper body mechanics. May be required to work on holidays and weekends.

Professional Attire: Work shirts are provided by the Company. Employee must provide black pants, black socks, and black closed-toe footwear (such as tennis shoes).

Equipment Used: Vacuum cleaners, mop & bucket, broom & dustpan, ladders, and other housekeeping related equipment.

The AEG Management OR, LLC Rose Quarter is an equal opportunity employer. We encourage all qualified individuals to apply for employment. If you require accommodations to complete the application, testing or interview process, please contact the Human Resources Department.