



JOB POSTING

AEG is committed to developing a diverse workforce reflective of the marketplace and the communities in which we do business. We believe a diverse workforce is not merely an advantage; it is mandatory for any company to be successful in today's business climate.

TITLE: Event Services Staff - ESS
LOCATION: Rose Quarter (Portland, OR)

Reports To:	ESS Supervisor/Senior Conversion Lead	Status:	Non-Exempt
Department:	Conversions	Supervises People?	No
Salary Range:	\$9.25/Hour	Hours:	Based on events scheduled
Shift:	Varies; based on events scheduled	Required:	Must be at least 18 years of age

Job Summary/General Description:

Perform duties and tasks essential to production of events. Participate in event set-up. Provide clients and event manager support during events.

Essential Duties and Responsibilities:

- Be flexible and willing to complete last minute changes
- Standby at events to resolve any mishaps which may cause an event to be delayed (i.e. hockey glass, nets, hoops, basketball floor)
- Paint lines and make ice for up to ten hours
- Complete all concourse and back of house needs including, pipe and drape, tables, chairs, and matting or carpeting as needed
- Complete room sets for all meetings/banquets (set-up tables, chairs, stages, etc)
- Locate and correct any problems that could place the building in violation of fire and/or safety codes.
- Must be able to perform in a high-stress and fast-paced environment
- Performs other duties as assigned

Job Qualifications & Requirements:

- Customer service skills are a must.
- High School Diploma.
- State Driver License/Clean ODL preferred, but not required. Forklift operating license strongly recommended.
- Willing to work a flexible schedule. Must be able to work holidays and weekends.
- Capable of moving and lifting up to 75 lbs., perform tasks (running, climbing stairs, etc.) and work on concrete floors for extended periods of time.
- Ability to understand English written and oral instruction along with general knowledge of public facility operations.
- Must have strong knowledge of various types of hand tools, power tools and communication devices such as radios and telephones.
- Able to perform in an expedient manner for sustained periods of time

Attire:

- Clean-shaven. Beards and mustaches are acceptable if kept trim and appropriate.
- Trim and neat hair preferred; long hair must be tied back.
- Shirt, pants, and outerwear provided. Other dress should be appropriate as outlined in department dress code, to include but not limited to, all black shoes and black belt. ESS crews are often performing tasks in front of the public.

Physical Requirements:

- 90% of daily task requires moving, lifting, pushing, walking and climbing stairs
- 10% of daily task involves the use of small hand tools

The AEG Management OR, LLC Rose Quarter is an equal opportunity employer. We encourage all qualified individuals to apply for employment. If you require accommodations to complete the application, testing or interview process, please contact the Human Resources Department.