

A Job You Can Brag About!

STEP ①: Create Your Profile

Go to www.rosequarter.com

2. Click on **General** tab and select **Employment**.
3. Follow link to apply for open jobs at the Rose Quarter.
Select "**Login**" to set up profile.
5. In the "Create a new user account"
 - A) Enter your email address.
 - B) Enter minimum 6 character password, confirm, & submit.
 - C) Complete profile and select "**confirm**".
 - D) Review information, "**Edit**" if needed, and select "**submit**".
 - E) Choose appropriate EEO information, select "**confirm**", review, edit if needed and select "**submit**".
 - F) Read Article **23-A** Licensure and select appropriate button.
Selecting "**Confirm**" indicates you have read the statement and you are directed to next step
Selecting "**Cancel**" will delete all prior work and profile
 - G) Read Third Party statement and select appropriate button.
Selecting "**OK**" indicates you have read the statement this will finish and save your profile
Selecting "**Cancel**" will take you back to (F) to continue from there.

Profile Created Successfully!

STEP 2: Apply for Jobs (over)

STEP ②: Search and Apply for Jobs

1. Search for open positions by one of the following:
 - A) Under the AEG Company field select "**AEG Management OR LLC**"; or
 - B) Under the State field select "**Oregon**"; or
 - C) Under the City field select "**Portland**"; or
 - D) Under the Facility/Location field select "**Rose Quarter**"; or
 - E) Under the Req # field select Req # _____
2. Review individual job postings for the Rose Quarter by selecting the job title you wish to review.
3. Apply for individual postings by selecting "**Apply**" while viewing posting. When the screen appears "**Thank You! Your application has been submitted!**" you have successfully applied for that position, and HR has received your application.
4. Repeat steps 2 and 3 for other positions.
5. When finished select "**Logout**" to end your session.

THANK YOU!!!