



EMPLOYMENT APPLICATION

AEG IS AN EQUAL OPPORTUNITY EMPLOYER.

We encourage all qualified individuals to apply for employment. AEG does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, sex, marital status, national origin, disability or handicap, or veteran status. If you require accommodations to complete the application, testing or interview process, please contact the Human Resources Department. AEG is committed to developing a diverse workforce reflective of the marketplace and the communities in which we do business. We believe a diverse workforce is not merely an advantage; it is mandatory for any company to be successful in today's business climate.

NOTE: Only COMPLETED APPLICATIONS will be considered for positions that are currently open.

SUBMIT YOUR APPLICATION

Submit in the secure drop-box location:

Rose Quarter Box Office Lobby
(across from elevators)
One Center Court
Portland, OR 97227



Mail to:

AEG, Human Resources
One Center Court, Suite 150
Portland, OR 97227



Complete electronic Application and Authorization to Conduct Background Check.

Print, Sign, Scan & email to:
jobs@rosequarter.com

POSITION APPLYING FOR: _____

**Complete a new application for each position you apply for.*

PERSONAL INFORMATION

Please print legibly and completely answer all questions:

Last Name:		First Name:		Middle Name:	
Address:			City:	State:	Zip Code:
Home Phone:		Cell Phone:		Email:	
Permanent address if different than above address:	Address:		City:	ST:	Zip:

Is there any other name under which you have employment or education records? YES NO

If yes, indicate name records are listed under: _____

Do you have the legal right to work in the United States? YES NO (Proof of identity and legal authority to work in the US is a condition of employment)

Can you provide proof of your identity/legal authority to work within three (3) days of your first day of employment? YES NO

Are you related to any employee of the company? YES NO If yes, name and relationship: _____

Have you ever worked for, or are you currently employed by AEG or any other company doing business at the Rose Quarter? YES NO

Date(s):	to:	Reason for Leaving:
Position:	Supervisor's Name:	Company:

Are you at least 18 years old? YES NO If not, state your age for child labor law purposes only

Have you ever been convicted of a crime other than a traffic violation resulting in a felony or misdemeanor? YES NO
(A conviction will not necessarily disqualify you for employment. Each case will be considered based on specific facts.)

If yes, please explain and give dates, county and state of conviction: _____

EDUCATION

Describe any educational degrees, skills, training or experience you believe are relevant:

School	Name and Address	# of Years Completed	Did you Graduate?	Degree or Diploma
Junior High			YES <input type="checkbox"/> NO <input type="checkbox"/>	
High School			YES <input type="checkbox"/> NO <input type="checkbox"/>	
College/University			YES <input type="checkbox"/> NO <input type="checkbox"/>	
Vocation/Business			YES <input type="checkbox"/> NO <input type="checkbox"/>	
Other			YES <input type="checkbox"/> NO <input type="checkbox"/>	

■ Some of our customers do not speak English. Do you speak, write, or understand any foreign languages? YES NO
If yes, which language(s)? _____

■ LIST any other experience, skills, training or qualifications which you feel make you especially suited to work for AEG? _____

AEG-Rose Quarter One Center Court, Suite 150 Portland, Oregon 97227

EMPLOYMENT HISTORY

List all present and past employment starting with most recent (last 10 years is sufficient).
You must complete this section even if attaching a resume.

Company Name:	Dates Employed:	to	
Address:	City:	State:	Zip Code:
Name of Supervisor:	Telephone number:		
Position Held:	Starting Salary:	Ending Salary:	
Reason for leaving:			

Company Name:	Dates Employed:	to	
Address:	City:	State:	Zip Code:
Name of Supervisor:	Telephone number:		
Position Held:	Starting Salary:	Ending Salary:	
Reason for Leaving:			

Company Name:	Dates Employed:	to	
Address:	City:	State:	Zip Code:
Name of Supervisor:	Telephone number:		
Position Held:	Starting Salary:	Ending Salary:	
Reason for Leaving:			

■ Have you ever been terminated or asked to resign your job? If yes, please explain:

■ Please identify and explain all periods of unemployment over the past ten (10) years:

From:	To:	Reason:
From:	To:	Reason:

REFERENCES

Please list three employment references (i.e. supervisors, managers, co-workers, etc.)

Name	Company	Telephone #

MILITARY SERVICE

Have you obtained any special skills or abilities as a result of service in the military? YES NO
 If YES, please describe:

ACKNOWLEDGEMENT

Please read carefully, initial each paragraph, and sign below

_____ I **herby certify** that the information contained in this application is true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any misrepresentation, falsification or omission of information on this application or any document used to secure employment shall be grounds for rejection of this application or immediate discharge if I am employed, regardless of the time lapsed before discovery.

_____ I **herby authorize** the Company to thoroughly investigate the information on my application, my references, work record, education and other matters related to by suitability for employment and, further authorize the references I have listed to disclose to the Company all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the Company, my former employees and all other persons or entities from any and all claims, demands, and liabilities arising out of or in any way related to such investigation or disclosures.

_____ **The Company adheres to a policy of at-will employment** which recognizes that each employee and the Company each retain the right to terminate the employment relationship and that the Company retains the right to modify an employee's position or compensation at any time, with or without cause or notice. No one other than the President has authority to make any binding promise or enter into any agreement inconsistent with the Company's at-will policy and any such agreement must be in writing and signed by both parties to be effective.

_____ I **understand** the Company has a "One-Job" policy; that I may be employed by only one company at a time at the Rose Quarter.

_____ **As a condition** of employment, all individuals offered employment are required to submit and successfully pass a negative-result pre-employment drug test.

_____ **An offer of employment is contingent** upon the positive outcome of a background check, credit check and/or consumer report.

Date: _____ Applicant's Signature: _____

Authorization to Conduct Background Check*

NOTICE and ACKNOWLEDGEMENT

[IMPORTANT – Please read carefully before signing acknowledgement]

Employer (“the Company”) may obtain information about you from a consumer reporting agency for employment purposes. Thus, you may be subject to a “consumer report” and/or an “investigative consumer report” which may include information about your character, general reputation, personal characteristics, and/or mode of living, and which can involve personal interviews with sources such as your neighbors, friends, or associates. These reports may be obtained at any time after receipt of your authorization and, if you are hired, throughout your employment. You have the right, upon written request made within a reasonable time after receipt of this notice, to request disclosure of the nature and scope of any investigative consumer report. Please be advised that the nature and scope of the most common form of investigative consumer report obtained with regard to applicants for employment is an investigation into your education and/or employment history conducted by one or both company-designated providers [OpenOnline, 1650 Lake Shore Drive, Columbus, OH 43204, (888) 381-5656 or Frasco Profiles, 215 W. Alameda Avenue, Burbank, CA 91505 (800) 820-9029] or another outside organization. The scope of this notice and authorization is all-encompassing, however, allowing AEG-Rose Quarter to obtain from any outside organization all manner of consumer reports and investigative consumer reports now, and if you are hired, throughout the course of your employment to the extent permitted by law. As a result, you should carefully consider whether to exercise your right to request disclosure of the nature and scope of any investigative report.

Use of date of birth is for identification purposes only. AEG-Rose Quarter is an equal opportunity employer. Prospective employees will receive consideration without discrimination because of race, color, creed, religion, ancestry, age, sex, marital status, national origin, disability or handicap, or veteran status.

ACKNOWLEDGEMENT and AUTHORIZATION

I acknowledge receipt of the NOTICE REGARDING BACKGROUND INVESTIGATION and A SUMMARY OF YOUR RIGHTS UNDER THE FAIR CREDIT REPORTING ACT (attached to this document) and certify that I have read and understood both documents. I hereby authorize the obtaining of “consumer reports” and/or “investigative consumer reports” at any time after receipt of this authorization and, if I am hired, throughout my employment. To this end, I hereby authorize, without reservation, any law enforcement agency, administrator, state or federal agency, institution, school or university (public or private), information service bureau, employer, or insurance company to furnish any and all background information requested by one or both company-designated providers [OpenOnline, 1650 Lake Shore Drive, Columbus, OH 43204, (888) 381-5656 or Frasco Profiles, 215 W. Alameda Avenue, Burbank, CA 91505, (800) 820-9029] or another outside organization acting on behalf of the Employer, and/or Employer itself. I agree that a facsimile (“fax”) or photographic copy of this Authorization shall be as valid as the original. This Authorization shall expire upon termination of employment with the employer named below.

Report to be released to: **AEG – Rose Quarter**

Name of Applicant (Authorizing Consumer): _____

Any other Names used for Employment or Education: _____

Applicant Address: _____

City: _____ State: _____ ZIP: _____

Social Security Number: _____ - _____ - _____

Date of Birth: MM/DD/YYYY _____ / _____ / _____

Driver’s License Number (optional): _____ State: _____

Signature (Print and SIGN this document)

Date

NOTE:

The personal information collected on this form is separated from the application and is maintained only by AEG-Rose Quarter Human Resources. This information is confidential and not released to hiring managers or persons in the organization who are responsible for making hiring decisions.

RECRUITMENT and ADDITIONAL INFORMATION*

Collecting data on how you heard about the position you are applying for gives us information on our recruitment efforts and if we accomplishing our goals and commitment to developing a diverse workforce reflective of the community in which we do business. Collection of recruitment information is done so for research or statistical purposes or for self-monitoring our program. All information collected is confidential, except when reporting necessary data for the EEO-1 report, required by the U.S. Equal Employment Opportunity Commission.

◆ How did you find out about employment at the Rose Quarter?

(Please check all that apply)

- Newspaper
- Internet Job Board
- Other Advertisement
- Other Advertisement
- Referred by a Rose Quarter Employee:
- walk-in
- rosequarter.com
- College Job Board
- Friend/Family Member
- Friend/Family Member
- Rose Quarter Signage
- twitter
- facebook
- Other Electronic Media
- Friend/Family Member

Name of Employee

◆ Have you been employed or are you currently employed by one of the companies at the Rose Quarter?

(If you are or have, please check all that apply)

- Oregon Arena Corp
- Global Spectrum
- Coast to Coast
- Trail Blazers
- City Center Parking
- ServiceMaster
- CuttingEdge Concepts
- Ovations
- Other: _____

◆ Marital Status Single Married Separated Divorced Widowed

◆ Gender Male Female

◆ Race

- WHITE (Not of Hispanic Origin)
- BLACK or AFRICIAN AMERICAN (Not of Hispanic Origin)
- HISPANIC or LATINO
- ASIAN
- NATIVE AMERICAN or OTHER PACIFIC ISLANDER
- AMERICAN INDIAN or ALASKAN NATIVE
- TWO or MORE RACES

◆ Veteran Status Veteran Non-Veteran Disabled Veteran

CURRENT DUTY STATUS: Active Reserves Discharged Retired

*Completion of the additional information section is voluntary and will not affect your opportunity for employment or terms of employment.

NOTICE TO APPLICANT

**THIS IS YOUR COPY OF THE DOCUMENT YOU
ACKNOWLEDGE RECEIVING
(Authorization of Background Check).**

Para informacion en espanol, visite www.ftc.gov/credit o
escribe a la FTC Consumer Response Center, Room 130-A 600
Pennsylvania Ave. N.W., Washington, DC 20580.

A Summary of Your Rights Under the Fair Credit Reporting Act

The federal Fair Credit Reporting Act (FCRA) promotes the accuracy, fairness and privacy of information in the files of consumer reporting agencies. There are many types of consumer reporting agencies, including credit bureaus and specialty agencies (such as agencies that sell information about check writing histories, medical records, and rental history records). Here is a summary of your major rights under the FCRA. **For more information, including information about additional rights, go to www.ftc.gov/credit or write to: Consumer Response Center, Room 130-A, Federal Trade Commission, 600 Pennsylvania Ave. N.W., Washington, DC 20580.**

• **You must be told if information in your file has been used against you.** Anyone who uses a credit report or another type of consumer report to deny your application for credit, insurance, or employment – or to take another adverse action against you – must tell you, and must give you the name, address and phone number of the agency that provided the information.

• **You have the right to know what is in your file.** You may request and obtain all the information about you in the files of a consumer reporting agency (your "file disclosure"). You will be required to provide proper identification, which may include your Social Security number. In many cases, the disclosure will be free. You are entitled to a free file disclosure if:

- A person has taken adverse action against you because of information in your credit report;
- You are the victim of identify theft and place a fraud alert in your file;
- Your file contains inaccurate information as a result of fraud;
- You are on public assistance;
- You are unemployed but expect to apply for employment within 60 days.

In addition, by September 2005 all consumers will be entitled to one free disclosure every 12 months upon request from each nationwide credit bureau and from nationwide specialty consumer reporting agencies. See www.ftc.gov/credit for additional information.

• **You have the right to ask for a credit score.** Credit scores are numerical summaries of your credit worthiness based on information from credit bureaus. You may request a credit score from consumer reporting agencies that create scores or distribute scores used in residential real property loans, but you will have to pay for it. In some mortgage transactions, you will receive credit score information for free from the mortgage lender.

• **You have the right to dispute incomplete or inaccurate information.** If you identify information in your file that is incomplete or inaccurate and report it to the consumer reporting agency, the agency must investigate unless your dispute is frivolous. See www.ftc.gov/credit for an explanation of dispute procedures.

• **Consumer reporting agencies must correct or delete inaccurate, incomplete or unverifiable information.** Inaccurate, incomplete or unverifiable information must be removed or corrected, usually within 30 days. However, a consumer reporting agency may continue to report information it has verified as accurate.

• **Consumer reporting agencies may not report outdated negative information.** In most cases, a consumer reporting agency may not report negative information that is more than seven years old, or bankruptcies that are more than 10 years old.

• **Access to your file is limited.** A consumer reporting agency may provide information about you only to people with a valid need - usually to consider an application with a creditor, insurer, employer, landlord, or other business. The FCRA specifies those with a valid need for access.

• **You must give your consent for reports to be provided to employers.** A consumer reporting agency may not give out information about you to your employer, or a potential employer, without your written consent given to the employer. Written consent generally is not required in the trucking industry. For more information, go to www.ftc.gov/credit.

• **You may limit "prescreened" offers of credit and insurance you get based on information in your credit report.** Unsolicited "prescreened" offers for credit and insurance must include a toll-free phone number you can call if you choose to remove your name and address from the lists these offers are based on. You may opt-out with the nationwide credit bureaus at 1-888-567-8688.

• **You may seek damages from violators.** If a consumer reporting agency, or, in some cases, a user of consumer reports or a furnisher of information to a consumer reporting agency violates the FCRA, you may be able to sue in state or federal court.

• **Identity theft victims and active duty military personnel have additional rights.** For more information, visit www.ftc.gov/credit.

States may enforce the FCRA, and many states have their own consumer reporting laws. In some cases, you may have more rights under state law. For more information, contact your state or local consumer protection agency or your state Attorney General. Federal enforcers are:

TYPE OF BUSINESS:	CONTACT:
Consumer reporting agencies, creditors and others not listed below	Federal Trade Commission: Consumer Response Center - FCRA Washington, DC 20580 1-877-382-4357
National banks, federal branches/agencies of foreign banks (word "National" or initials "N.A." appear in or after bank's name)	Office of the Comptroller of the Currency Compliance Management Mail Stop 6-6 Washington, DC 20219 1-800-613-6743
Federal Reserve System member banks (except national banks and federal branches/agencies of foreign banks)	Federal Reserve Board Division of Consumer & Community Affairs Washington, DC 20551 202-452-3693
Savings associations and federally chartered savings banks (word "Federal" or initials "F.S.B." appear in federal institution's name)	Office of Thrift Supervision Consumer Complaints Washington, DC 20552 800-842-6929
Federal credit unions (words "Federal Credit Union" appear in institution's name)	National Credit Union Administration 1775 Duke Street Alexandria, VA 22314 703-519-4600
State-chartered banks that are not members of the Federal Reserve System	Federal Deposit Insurance Corporation Consumer Response Center 2345 Grand Avenue, Suite 100 Kansas City, Missouri 64108-2638 1-877-275-3342
Air, surface, or rail common carriers regulated by former Civil Aeronautics Board or Interstate Commerce Commission	Department of Transportation Office of Financial Management Washington, DC 20590 202-366-1306
Activities subject to the Packers and Stockyards Act of 1921	Department of Agriculture Office of Deputy Administrator - GIPSA Washington, DC 20250 202-720-7051